



CEL Application Form Teens

STUDENT

Personal Details

First name: _____

Last name: _____

Gender: Female Male Date of Birth: _____ [MM/DD/YYYY]

Nationality: _____

Email: _____

Home Address

Street: _____

City: _____

Zip: _____

Country: _____

Phone: _____

PARENT/GUARDIAN

Personal Details

First name: _____

Last name: _____

Gender: Female Male Date of Birth: _____ [MM/DD/YYYY]

Nationality: _____

Email: _____

Home Address

Street: _____

City: _____

Zip: _____

Country: _____

Phone: _____

PROGRAM

Program Options

- Teen course - Half day program (course only)
- Teen course - Full day program (course, lunch, activities)
- Teen course - Full package (course, lunch, activities, homestay)

Additional Program Options

- Surf package (3 afternoons of 1.5 hours/week)
- Surf lessons (1.5 hours/week)

Course

Start Date: _____ [MM/DD/YYYY]

End Date: _____ [MM/DD/YYYY]

Duration: _____ weeks

Level: Elementary Intermediate Advanced

Surf

Start Date: _____ [MM/DD/YYYY]

End Date: _____ [MM/DD/YYYY]

Duration: _____ weeks

ADDITIONAL ACCOMMODATION OPTIONS

No accommodation

Twin room

Single room (surcharge)

Start Date: _____ [MM/DD/YYYY] End Date: _____ [MM/DD/YYYY] Duration: _____ weeks

Special Medication / Allergies: _____

Note: _____

Arrival Information

Arrival Airport: _____ Airport transfer: Arrival Departure Not requested

I hereby acknowledge that I have read, understood and agree to the terms and conditions.

Date: _____ [MM/DD/YYYY]

Signature Parent/Guardian: _____

TERMS & CONDITIONS

PAYMENT CONDITIONS

To guarantee your application, you must pay a deposit of \$500 within 3 days. The remaining fees need to be paid in full 42 days before the start date. We accept credit card payment (through our payment portal Flywire) or wire transfers. Please make sure to cover all banking fees.

CANCELLATION POLICY (BEFORE ARRIVAL)

If you have applied directly at CEL, the following cancellation fees will be charged:

- ✓ Cancellation received 28 days or more before start date: \$500
- ✓ Cancellation received 14 days or more before start date: 25% of the total invoice amount, minimum \$800
- ✓ Cancellation received 3 days or more before start date: 70% of the total invoice amount and 100% of the airport transfer fee
- ✓ Cancellation received less than 3 days before the start date or no-shows: 100% cancellation fee

REFUND POLICY (CANCELLATION AFTER START DATE)

Students who come to CEL through an agent are subject to their agent's registration and refund policies. The agent may be contacted for details on those policies. If the student applied directly to CEL, the refund will be made directly to that student within 30 days of cancellation.

The first four weeks of the program (course, accommodation, activities) are non-refundable. Remaining weeks will be refunded on a prorated basis less a 30% cancellation fee, and are calculated from the last recorded day of attendance (any part of a week attended is considered a full week for refund calculations). Please note, there is no refund if you withdraw from a program greater than four weeks after fifty (50) percent of the program has been completed.

PUBLIC HOLIDAYS

All CEL centers will be closed on all public holidays as listed on the price list and website. The classes for Thanksgiving Friday will be made up. No other classes will be made up, except for private lessons. There is no refund for lessons missed. If a public holiday falls on a Monday, classes will start on Tuesday that week.

CLASS SCHEDULE

CEL courses run on weekdays only (Monday - Friday). Classes can be scheduled in the morning and/or afternoon and no specific timetable can be guaranteed. CEL reserves the right to use alternative classrooms of a similar standard in surrounding premises if needed. CEL places a strong emphasis on punctual classroom arrival. Students who arrive more than 5 minutes late to class will be asked to wait in the student area until the start of the next class period.

RESOLUTION OF DISPUTES

Any complaints from students, group leaders, or agents about any aspect of the CEL Teens Program must be initially addressed to a CEL Staff member on site. Unless there is a valid reason for failure of notifying a CEL Staff member of the complaints, the CEL Teens Program will not be considered responsible for any complaints incomplete at that time. If the complaint is not resolved, the client or agent may issue an immediate written complaint. Complaints as such will be fully taken into account and investigated in full and may be subject to an appropriate refund (if any) provided that all invoices involving the participant are settled. Written complaints must be issued within a month of completion of the program.

CONDUCT & DISCIPLINE

All students must conduct themselves and behave in a manner that contributes to the well-being of all students, staff, and the greater CEL community. Students must participate in all daily aspects of the program, respect and follow all rules and regulations related to the property, academic standards, attendance requirements, and campus policies as established by CEL. CEL reserves the right to refuse, exclude, eject, or subject a student, group leader, or whole groups to legal or disciplinary actions if the mentioned participant demonstrates behaviour that is not compliant with the policies and objectives of the program.

- ✓ Such undesirable behaviours include, but is not limited to:
- ✓ Under-age purchase and/or consumption of alcohol and tobacco,
- ✓ Possession or consumption of illegal substances and drugs
- ✓ Possession of dangerous objects (e.g. firearms, blades, and or other weapons)
- ✓ Damage of property
- ✓ Participation in threatening, violent, lewd, or indecent behaviour
- ✓ Theft
- ✓ Sexual, racial, religious, or personal harassment
- ✓ Unauthorized absences from class or events
- ✓ Smoking
- ✓ Violation of any guidelines of CEL or CEL's accommodation
- ✓ Blatant disregard of CEL Staff Authority

In these instances, no refund will be given and any costs incurred, including damages, repatriation etc. will be at the parents or guardians expense.

MEDICAL INSURANCE

Students are required to have medical insurance. CEL does not provide students with medical insurance. CEL strongly recommends that you purchase medical traveler's insurance or ensure that your current policy is also valid in the US.

LIABILITY

CEL, its staff and representatives will not be liable for loss, damage or injury to persons or property however caused, except where liability is expressly imposed beyond exclusion by statute.

PHOTOS & VIDEOS

Students agree to allow photos and videos taken during the program to be used for CEL publicity and recruitment purposes.

FORCE MAJEURE

CEL will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensation) if the failure is occasioned by any cause beyond CEL's reasonable control. CEL will not be responsible for any costs incurred by or on behalf of the student as a result of any such cause. Causes shall include but shall not be limited to acts of government, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, strike, protest, natural or nuclear disaster, unusually adverse weather conditions, infectious diseases or act of God.